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BOSTON, MASS., 2A PARK ST.  
NEW YORK, N.Y., 156 FIFTH AVE.  
WASHINGTON, D.C., 1847 U ST.

CHICAGO, ILL., 28 E. JACKSON BOULEVARD  
DENVER, COL., 317 MASONIC TEMPLE

21881 115  
PORTLAND, ORE., 514 JOURNAL BLDG.  
BERKELEY, CAL., 2161 SHATTUCK AVE.  
LOS ANGELES, CAL., 343 DOUGLAS BLDG.

# THE FISK TEACHERS' AGENCIES

NEW YORK June 18<sup>th</sup> 1915

Prof. Falconer,  
University of Toronto, Toronto, Can.

You have been referred to as being able to speak intelligently of the character and the work of *Magdalene C.A. Kittelmann*.

We shall be gratified if you will give on the topics named below as discriminating, full and transparent statements as possible. Any further points of criticism or recommendation may be written on the back of this sheet. Information unfavorable to the candidate will be received in confidence.

1. Scholarship.
2. Success as a teacher.
3. Ability as a disciplinarian.
4. Personal appearance.
5. Moral and religious character.
6. Habits and peculiarities likely to interfere with success.

Signature.....

Address.....

Date .....

Occupation or official position



PLEASE FILL OUT AND RETURN TO

# THE FISK TEACHERS' AGENCY

H. E. CROCKER  
P. V. HUYSSOON  
C. H. PATTERSON  
E. H. SCHUYLER  
O. J. EHRGOTT  
GRACE GURNEY

Managers  
156 Fifth Avenue, NEW YORK CITY

'PHONE 3971 GRAMERCY

This Agency supplies teachers for any position, from the Kindergarten to the University, promptly and **without charge**.

To serve you effectively, a clear understanding of your wants is indispensable. In calling for a teacher, please send catalogue or circular if possible and give the following particulars:

Name and location of school? .....

To whom application should be made? .....

His official position? .....

Principal or assistant wanted? .....

Married or single? ..... Sex? ..... Age? .....

Branches to be taught? .....

Other branches desirable? .....

When work to begin? ..... Election? .....

Salary per annum? ..... Length of school year? .....

Do you furnish board? ..... Traveling expenses? .....

What church desired or required? .....

Any special graduate preferred? .....

Remarks: .....

.....

..... Date .....

This enables us to nominate the most suitable candidates for the particular position to be filled, but it does not oblige you to engage one of our teachers unless you desire to do so.

July 2nd, 1915

The High Teachers' Agency,  
28 E. Jackson Boulevard,  
Chicago, Ill.

Gentlemen:

I have consulted the head of our Department of  
Electrical Engineering and he is unable to suggest at present  
the name of any one whom he could recommend for the position  
in Chicago about which you recently made inquiries.

Yours sincerely,

President.